

# DULWICH PICTURE GALLERY

## **VISITING TIPS**

The following information is provided to ensure you have a wonderful trip and to help inform your own risk assessment. The Gallery's risk assessment is also attached to your confirmation email.

We recommend you undertake a site visit before you bring your class. Contact [schools@dulwichpicturegallery.org.uk](mailto:schools@dulwichpicturegallery.org.uk) to arrange your free ticket.

### **How do we get to the Gallery?**

Transport links and directions to the Gallery can be found on our [Getting Here](#) page.

### **Is there a charge to visit the Gallery?**

We have a few options for school groups:

Self-led visits are free but must be booked in advance by emailing [schools@dulwichpicturegallery.org.uk](mailto:schools@dulwichpicturegallery.org.uk).

Studio sessions with our team of artist facilitators cost £105 for up to 30 students. More information can be found about these and other specialist workshops [here](#).

### **What happens when we arrive with our students?**

We always like to come and welcome you to the Gallery so we can help you orientate you and your students.

If you have booked a self-led visit, please wait outside the Gallery's main entrance for a member of the team to greet you.

If you have booked a studio session, please make your way to the Art Studio where a member of the team will meet you. The Art Studio is located along the glass corridor between the café and the shop.

### **What is the adult to student ratio for visits?**

All teachers and accompanying adults are responsible for student supervision while at Dulwich Picture Gallery. We require the following adult to child ratio for your visit.

- KS1-2 classes – 1 adult to 6 students
- KS3-5 classes – 1 adult to 10 students

### **Do you have behaviour guidelines?**

Teachers and adults should remain with their pupils at all times.

Teachers / Group Leaders remain responsible for children's behaviour whilst visiting the Gallery - this includes in the workshops.

Our facilitators will direct the learning and focus on delivering an inspiring and engaging workshop. School staff and accompanying adults must appropriately manage the behaviour of the group. Children must not be left unaccompanied at any time, even if one of our Gallery staff or volunteers is present.

Many of the frames and artworks are fragile and must not be touched, so that we can ensure their safety and enjoyment for future generations to come.

### **Do I need to provide information about specific needs in my class/group?**

Yes please! We want to ensure that every child and young person has a high-quality experience during their visit. You can advise about specific needs on our studio session booking form or email the schools team on [schools@dulwichpicturegallery.org.uk](mailto:schools@dulwichpicturegallery.org.uk)

Please provide information on allergies, hearing/visual/mobility impairments, coordination issues, behavioural needs and ESOL. Please note that all areas of the Gallery are on one level. There is step free access to the Art Studio, toilets and Gallery.

### **Is there somewhere to eat lunch?**

We do not have a lunch space but have three acres of gardens for your students to have lunch in. There is an area with a high density of trees for shelter in the event of rain. For more information on our gardens click [here](#).

### **Is there somewhere to leave our bags and coats?**

Yes, we have dedicated cupboards for school groups in our corridor. A member of the team will direct you to them on arrival.

### **Are there toilets?**

Yes, there are two sets of toilets. One set can be found in the corridor between the Art Studio and Cafe. There is an accessible toilet located here. The other toilets can be found outside, next to the shop.

### **Can we purchase items from the gift shop or café?**

Both our café and shop are cashless. Members of staff are welcome to make purchases using a credit or debit card on behalf of the students.

### **Is there a cancellation fee?**

Yes. Please let us know as soon as you can if you need to cancel or change your booking. Cancellations within two weeks of the workshop date will incur the full cost of the workshop.

### **Do you have a safeguarding policy?**

Yes we do. Please email [schools@dulwichpicturegallery.org.uk](mailto:schools@dulwichpicturegallery.org.uk) if you require a copy.

### **What about First Aid?**

A first aider is always on duty at the Gallery. If you or your group require first aid, please notify a member of staff immediately.

## **COVID-19**

Please read our [visiting safely](#) pages for the most up to date information regarding COVID-19 safety measures.

Dulwich Picture Gallery implements restrictions and other safety measures in accordance with government guidance on COVID-19 for national museums.

## **I have a question that hasn't been answered here**

For any other questions, please contact the schools team by email on [schools@dulwichpicturegallery.org.uk](mailto:schools@dulwichpicturegallery.org.uk).

**The Schools team look forward to welcoming you and your students to the Gallery soon!**