



# Community Researchers

## Q&A Fact Sheet

### What does the job involve?

After attending training, you will be designing ways to interview people in the local community and collecting their thoughts, opinions and ideas about the collection at Dulwich Picture Gallery. You will usually work as a team of 3 community researchers in each session. You will then work as a group to collate all the research gathered from these community sessions and feed back to the project team.

Your knowledge of your local area and the people who live there will be very important: you will be able to identify opportunities and places to talk to people yourself.

### Will I get any training?

You will receive training to enable you to take up the role with confidence. This will include training in Community Research approaches and facilitation and communication skills. The training will be provided by **Shortwork** and Dulwich Picture Gallery. At the end of the contract you will also be invited to attend a next steps meeting and receive information and support on what you can do next.

### How many hours will I work?

We imagine that most Community Researchers will work around 10-12 days between June 2022 and January 2023 including training sessions. These will be a mixture of full or half day sessions. You will also need to be available for the following dates and times:-

- **Recruitment and Selection Day: Wednesday 8 June 10.00am-13.30pm**
- **Training Days: Wednesday 22 June, Thursday 23 June, Wednesday 6 July, Thursday 7 July 10.00am to 5.00pm.**

Hours will be flexible after the training and may include working during the evenings and at weekends.

### How much will I be paid?

This is a freelance role which is paid at £100 a day ( £50 for a half day). We can support with advice on how to work and invoice as a freelancer.

### Where will I work?

Training, meeting and reporting on your work will take place at Dulwich Picture Gallery and in community settings. Community Research sessions will take place across Southwark, Lambeth and Lewisham. Your work will mainly be in public places and spaces. You will also have free entry to the collection and exhibition at the Gallery.

### Who can be a Community Researcher?

Many different types of people become community researchers. They can be anyone aged over 18, some have links to the community through volunteering or work experience while others live or attended school in the local area. Some have previous experience of community research and may speak a community language, but this is not essential.

### How do I find out more?

We will be running an information session at the Gallery on **Thursday 26 May**. We will also be providing a short FAQ film which will be available after the 26 May. To book a place or to request a copy of the recording please complete the following [Sign Up Form](#) or you can scan the QR Code.

If you have any questions please contact Kelly Robinson,  
Learning and Participation Manager  
via [learning@dulwichpicturegallery.org.uk](mailto:learning@dulwichpicturegallery.org.uk)



### Ready to apply?

We think it's important to give you options so that you can present your application in a way that you find comfortable. You can either submit via completing an online form, submitting a word or pdf document, a PowerPoint presentation or a link to a video submission (this should be no longer than 5 minutes maximum).

The deadline for all applications is **Monday 30 May at Midday**.

Find out more about our application process on the next page [Community Researchers Submission Process](#).

# Community Researchers Submission Process

To complete your application online please complete the following two online forms below. Or alternatively you can submit via submitting a word, or PDF document, Powerpoint presentation or a link to a video submission. You may find it useful to draft a response to the application questions below before you start the online form. The deadline for all applications is **Monday 30 May at Midday**.

**Form 1: [Community Researchers Application Form](#)**

**Form 2: [Monitoring Form](#)**

If you are applying via a presentation, video submission of word/ PDF document please ensure that your application includes the following 6 questions and is sent to [learning@dulwichpicturegallery.org.uk](mailto:learning@dulwichpicturegallery.org.uk)

## Application Questions

1. What interests you most about this role?
2. Tell us about your knowledge and your skills that you could bring to this role
3. Tell us a little bit about your local community/where you live. What is important to people there?
4. How do you think you would ensure equal opportunities in this role?
5. What best describes your connection to the communities of Southwark, Lambeth or Lewisham?
6. Are you available to attend the recruitment day on **Wednesday 8 June 10.00 to 1.30pm and the training days on Wednesday 22 June, Thursday 23 June, Wednesday 6 July, Thursday 7 July 10.00am to 5.00pm.**

If applying via video or PowerPoint presentation, please also provide the following documents:

- Names and addresses of two referees who know you well. This may be a previous or current employer, neighbour, head teacher or a previous volunteering project. Please note that a referee cannot be a relative.
- A completed monitoring form which you can complete online via this link [Monitoring Form](#)







## Access/Support

We are happy to support with any resources and adjustments for anyone who needs it, to make applying for this role easier. In your application please do let us know how we can support you; this will not influence your application. Please see [www.accessdocsforartists.com](http://www.accessdocsforartists.com) for more information.

## Eligibility

At Dulwich Picture Gallery, we recognise our responsibility to provide meaningful and relevant experiences for everyone.

We are actively working with our local community; are actively educating ourselves, listening and learning to ensure we reflect the world we live in. We are committed to ensuring our team, programme, partnerships, and reach are inclusive.

We welcome applications from artists with experience of working, living or studying within our key priority boroughs of Southwark, Lambeth and Lewisham, and are particularly keen to hear from people who identify as Black, Asian and minority ethnic, disabled and/or people from lower socio-economic backgrounds, as these groups are currently underrepresented in our organisation and reflect our local community.

## Any Questions?

For any questions on the application or to request a different format please contact the Kelly Robinson, Learning and Participation Manager via [learning@dulwichpicturegallery.org.uk](mailto:learning@dulwichpicturegallery.org.uk)