



## **Volunteer Role Description: Events volunteers**

We are looking for events volunteers to support our busy public programme. This programme includes lectures, talks, Lates, workshops and performances. At the Gallery we provide rich learning experiences for all ages and that cater for different needs and motivations. Our events offer new and exciting ways into the collection and exhibitions programmes for all ages.

Events volunteers support our public programme by creating a friendly and welcoming environment for audiences, assisting the Gallery events managers on the day, and helping us to collect feedback from our events.

If you are interested in working in a creative environment, as part of a learning team, and with visitors of a variety of ages, this role is for you!

### **What you can expect to do in the role:**

- Welcome visitors to the Gallery
- Encourage and assist visitors with accessing the activities on site
- Helping with guest lists and wayfinding
- Answering visitor questions about the event
- Assist a workshop leader where appropriate
- Hand out and collect feedback forms from visitors.

### **You don't need to have volunteered with us before, and training will be provided. We're looking for people:**

- With an interest and enthusiasm for working with visitors of a variety of ages
- Who have good communication skills
- Who love meeting people and who have a willingness to learn
- Who enjoy working with others in a team
- Who can commit to their volunteer shift

### **What you'll get:**

- An opportunity to work alongside creative practitioners
- An understanding of how to work with different audiences in a creative arts setting.
- The opportunity to meet new people and have fun
- Up to £10 per day travel expenses.

### **Commitment:**

After initial training, we are looking for volunteers who are happy to commit to one event a month. The majority of events will be at Dulwich Picture Gallery, and occasionally other locations in London.

**Training:**

A half-day training and induction will cover all necessary information relating to the role.

On-going training, support and supervision will be available from staff throughout your volunteering experience.

**How to apply**

If you are interested, please complete a Volunteer Registration form and send it to: Adult Learning Programme, Dulwich Picture Gallery, Gallery Road SE21 7AD or by email to [volunteering@dulwichpicturegallery.org.uk](mailto:volunteering@dulwichpicturegallery.org.uk)

**Closing Date**

Shortlisted candidates will be invited to a short discussion about the role.

**Requirements**

Applicants must be willing to sign the Gallery's Volunteer Agreement and complete all training required for the role.